

SCFMS PRIVACY POLICY

Revised July 28th, 2016; June 29, 2017

The South Central Federation of Mineral Societies (SCFMS) is a regional organization for Member Clubs within the states of Louisiana, Texas, and Arkansas, and acts as liaison between Member Clubs and The American Federation of Mineralogical Societies (AFMS). The following Privacy Policy governs how club information is gathered and utilized on SCFMS Internet sites, on Facebook, through mail, email, in our regional newsletter, and how it is shared with affiliated organizations like the AFMS, our insurance company, other regional clubs, or members of the public.

PLEASE TAKE A FEW MOMENTS TO READ OUR POLICY ABOUT THE INFORMATION WE COLLECT FROM OUR REGIONAL CLUBS AND HOW WE USE THE INFORMATION WE OBTAIN.

1. OUR POLICY

This Privacy Policy covers the SCFMS's treatment of personal information or identifying information collected or submitted by our Member Clubs. This policy does not apply to individuals or to clubs that are not under the SCFMS's administration, nor does it apply to companies not owned, operated, or controlled by the SCFMS.

2. THE INFORMATION WE COLLECT

The SCFMS collects information from regional member clubs including the club name, meeting dates and location of the club; names of officers, officers' addresses, state, postal code, telephone numbers, email addresses, and the dates, times, and facility address of annual shows. The SCFMS may also collect information from show chairs or committee members required in the normal course of providing assistance with their associated duties. We will not collect or store birthdates, Social Security Numbers, medical details, credit card numbers, or financial information of our members. We will not rent, sell, or otherwise profit from the distribution of personal identifying information to third parties.

3. HOW THE SCFMS USES YOUR INFORMATION

The SCFMS will use information you submit for routine administrative matters such as replying to your email or telephone calls, to handle your queries, register you for an event or respond to requests related to program participation, to process billing and donation transactions, review applications to become an SCFMS Member Club, organizational record-keeping, and to connect you with members of the public seeking club membership in your area. We may also use such information to provide mailed or emailed notices of important deadlines such as the dates of membership dues and insurance renewals, Web Site and Editor Contest deadlines, and to announce or publish calendars of upcoming shows, classes, meetings or events. We may provide aggregate data (club name and membership counts) to our insurance company or to national and regional affiliates, but the aggregate data will not include uniquely identifying information. We may contact individuals and club officers registering for events with additional information about the event, other SCFMS events or, if relevant, regarding potential memberships or sponsorship opportunities. Your club or personal email addresses (or both) may be used privately to distribute the SCFMS newsletter, convention packets, call for a vote, or other SCFMS issues requiring a response from your club.

A) MEMBER DIRECTORY

Every year the SCFMS publishes a member directory and maintains updated officer contact information necessary for conducting SCFMS/AFMS business. Information provided on the Officer Submission form will be used by the SCFMS to create a paper and digital Membership Directory available to SCFMS Officers, SCFMS Committee Chairs, Member Clubs, officers and committee personnel of the AFMS or other Regional Federations, and to State Departments as required by law. The Club Directory available to the general public will contain only the name, email address, and phone number of the person you designate as the “main contact” for your club and links to your club’s Web site. The full directory is “members and affiliates only,” and is password protected on the SCFMS Web site. You may review and request updates or changes to the information listed in the directory at any time. The password to access these documents will be provided to Member Club Officers, and as necessary, our Regional/National Affiliates. Your club’s president serves as a Federation Director and the name, address, and telephone number of your club president will be maintained as part of the SCFMS permanent record.

B) MEETING MINUTES

The names of attending officers or delegates representing your club may appear in the minutes of the annual meeting which is reprinted in the SCFMS Newsletter and distributed to Member Clubs.

C) NEWSLETTER

The SCFMS publishes a bi-monthly newsletter which, unless otherwise requested, may contain photographs of your club members at events, conferences, participating in volunteer activities, the names of individual club members being recognized or honored, or the names of authors submitting content for publication. The email list is hidden from other recipients. You may unsubscribe at any time by emailing scfmseditor@yahoo.com.

D) WEB SITE

The SCFMS does not use persistent identifiers such as cookies, embedded scripts, beacons, tags, and similar technologies for analytics or advertising.

E) MONETARY DONATIONS

Monetary Donations to the scholarship fund, endowment fund, to the AFMS or SCFMS, may include mention of Club name or of contributor in committee reports, in the annual packet, in the newsletter, or revealed to scholarship recipients unless otherwise indicated.

F) TAX FILINGS

The SCFMS is a 501(c)(3) organization and therefore submits required information to the Texas Secretary of State, which includes a list of its core officers. The Public Information Report is required of all nonprofit organizations by State law and available online to members of the public. If you are considering serving as an SCFMS officer, your personal information including your name, address, and telephone number will appear in association with our annual filings. Be aware that if you serve as an officer or director within your club, your personal information may appear in similar filings completed by your home club in order to maintain nonprofit status.

THE SCFMS MAY ALSO SHARE YOUR INFORMATION UNDER THE FOLLOWING CIRCUMSTANCES:

- We routinely share contact information among other SCFMS officers and committees.
- We will inform our insurance agent whether the club is in “good standing” in the event of a claim and provide contact information for a club officer if required.
- We will respond to requests from state, governmental or law enforcement agencies where required by law.
- We may share information with the appropriate government agency where our records indicate an individual or club may be engaged in fraudulent or deceptive practices.
- We may share information with appropriate authorities if it is deemed a communication suggests possible harm to self or others.

4. FACEBOOK

The SCFMS maintains a Facebook Page and Facebook Group. Facebook displays your name, profile picture, comments, and information in connection with commercial, sponsored, or related content (such as a page you like). This means, for example, that you permit businesses or other entities to display your name and/or profile picture in association with likes, comments, content, or information you choose to post to groups or pages. Followers of our page and the general public who use the Facebook platform to interact with the SCFMS are subject to Facebook terms of service and privacy policies. All posts to the SCFMS Facebook Group (SCFMS [Member Club Hub]) and the South Central Federation of Member Societies Facebook Page (Facebook.com/SCFMS4U) are accessible to the general public. Views expressed on the page or group do not necessarily represent the views of SCFMS or Facebook, nor does this policy apply to companies not owned or operated by the SCFMS.

5. UPDATES TO SCFMS PRIVACY POLICY

If SCFMS changes this Privacy Policy, we will post the changes on the Web site and include notice in the SCFMS Newsletter. The date of changes will be indicated at the top of the policy.

6. QUESTIONS ABOUT THE SCFMS PRIVACY POLICY

SCFMS will attempt to provide measures reasonably necessary to protect against unauthorized access, use, or distribution of the personal information of club officers included in the directory. We assume no liability for unauthorized directory distribution. Do not distribute the SCFMS Directory password. Do not use the password to solicit for your personal shows or business. Do not add officers to your newsletter distribution lists without first asking permission. Please report unsolicited communications or suspected abuse of your personal information in the directory to an SCFMS officer. If you have a question about SCFMS compliance with this privacy policy, please contact a current SCFMS officer at the following link: http://www.scfms.net/officers_committees.htm